

Exhibitor Information

Exhibit Hours:

Friday:

10:00 a.m. - 1:30 p.m. and 5:15 - 8:00 p.m.

The Celebration of Afterschool dinner will begin at 6:00 p.m.

Saturday:

7:30 a.m. - 3:15 p.m.

An extended afternoon break will begin at 2:15 p.m. and will include the Youth Marketplace.

Booth/Table Size: Each exhibit space is approximately 10' x 7' and includes a 6' table with a blue table cover and two chairs. The floor is polished concrete. Double-booth recipients will have two 6' tables and twice the space.

Electricity: Electrical connections are available upon request. If you need one, please let me know as soon as possible.

Set-up: If you arrive Thursday afternoon or evening, you may begin setting up between 7:30 - 9:30 p.m.

If you arrive Friday morning, you may begin setting up at 7:30 a.m. Set-up must be completed by 10:00 a.m.

Tear Down: You may begin tear down at 3:15 p.m. on Saturday, after the exhibit hall closes.

Shipping Information: We suggest that shipments arrive no earlier than Friday, November 13.

They will be held in a secure location on the lower level of the Lodge. If you are shipping supplies to be held for you, please inquire at the hotel registration desk, and staff will help get them to the exhibit hall.

Shipping Address:

Lodge of Four Seasons
ATTN: Elisabeth Rydeen
315 Four Seasons Drive
Lake Ozark, MO 65049

Return Shipping: If you are shipping items home after the conference, please have your FedEx labels ready and call FedEx to schedule a pickup.

Meals: Your exhibitor fee includes four meals: Friday lunch and dinner, and Saturday breakfast and lunch. You are also invited to attend both the Friday and Saturday night socials.